

**SECTION – HOSPITAL OPERATIONS
ADMINISTRATIVE DIRECTIVE NO. 772
(Replaces A.D. No. 772 dated 4/18/06)**

Effective Date: March 8, 2007

SUBJECT: REFRIGERATOR/FREEZER MONITORING

I. PURPOSE

To establish written documentation that shall serve as evidence to various regulatory departments in the hospital. All hospital refrigerator/freezer temperatures and cleanliness are monitored on a regular basis to ensure appropriate operational functioning, while promoting employee and patient safety and welfare.

II. AUTHORITY

California Code of Regulations, Title 22, Sections 71233(q)(6), 71243(k)(3), 73337(c), & 73365(f); and the California Health & Safety Code Section 113780.

III. POLICY

To promote and support a safe working environment for all Coalinga State Hospital (CSH) Individuals and employees. All temperature logs will be maintained on a daily basis by an assigned person. When checking the refrigerator thermometer, the setting should be maintained at temperatures of 45 degrees F or below. When checking the freezer thermometer the setting should be maintained at temperatures of 0 degrees F or below, at all times.

IV. METHOD

Under the direction of the area supervisor or manager, all refrigerator/freezer temperature tracking, operational cleanliness, and personnel usage will be maintained in a safe and spoilage-free environment.

- A. Document the temperature each day on a temperature log sheet.
- B. Clean the refrigerator/freezer weekly.
- C. Retain copies of the temperature log sheet for three months.
- D. Send original temperature log sheet to the Health and Safety Officer.

The use of the Refrigerator/Freezer Temperature Log is for the health and safety of all the Individuals and staff at CSH.



W. T. Voss
Executive Director

Cross Reference(s):

A.D. No. 982 Hospital Environmental Inspection Team

Attachment - Refrigerator/Freezer Temperature Log

Refrigerator/Freezer Temperature Log

Per Title 22, Subsection 71243(k)(3) & 73337(c) -- All perishable foods capable of supporting rapid growth of microorganisms shall be maintained at temperatures of 7°C (45°F) or below . . . Frozen foods shall be stored at -18°C(0°F), at all times. Per Title 22, subsection 71233(q), (6)/73365(f) . . . Drugs requiring refrigeration shall be stored in a refrigerator designated for medications only, at temperatures between 2°C (36°F) and 8°C (46°F). Record temperatures daily and report those outside the acceptable range to Plant Operations.

REFRIGERATOR/FREEZER LOCATION: _____

Date	Month: _____			Month: _____			Month: _____		
	Fridge	Freezer	Initials	Fridge	Freezer	Initials	Fridge	Freezer	Initials
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									
21									
22									
23									
24									
25									
26									
27									
28									
29									
30									
31									

	Print Name	Signature	Initials
Signature Log			