

SECTION - MEDICAL/NURSING SERVICES
ADMINISTRATIVE DIRECTIVE NO. 512
(Replaces A.D. No. 512 dated 7/24/06)

Effective Date: February 14, 2007

SUBJECT: INDIVIDUAL MEDICAL AND PSYCHIATRIC EXAMINATIONS

I. PURPOSE

To provide medical and psychiatric examinations to individuals in order to assess, evaluate, diagnose and prescribe treatment to all individuals admitted to Coalinga State Hospital (CSH).

II. AUTHORITY

California Code of Regulations, Title 22, Section 71517; Department of Mental Health, and the Joint Commission on the Accreditation of Hospitals.

III. POLICY

CSH's Medical and Psychiatric evaluations shall be performed and recorded in a timely manner in order to effectively diagnose, and treat the Individuals at CSH.

IV. METHOD

A. Initial Admission:

1. A brief medical History and Physical (H and P) examination will be done upon admissions in the admission suite by a member of the Department of Medicine, including Nurse Practitioners. Initial orders will be written, and the findings documented on a brief form to be placed in the Physician's Progress Note (PPN) section.
 - a. A PPD (test for tuberculosis) is administered by the Public Health Nurse or designee in the admission suite.
 - b. A brief psychiatric history (if any is present) as well as a mental status exam will be done by a psychiatrist in the admission suite. The exam will be documented in a progress note to be placed in the chart in the PPN section. Orders will be written for psychiatric medications if appropriate.
2. A complete psychiatric evaluation by a psychiatrist shall be performed and recorded for each Individual within 24 hours of admission.

3. A complete medical history and physical examination by a member of the medical department, including Nurse Practitioners, shall also be performed and recorded for each Individual within 24 hours of admission.

B. Return of Individuals Under Continued Custodial Control:

For all Individuals returning within 90 days, a brief review of the chart, and past medications will be done in the admission suite by nursing staff. Physicians will rewrite orders if the Individual's condition is stable. If not stable, a new H and P, or Psychiatric evaluation will be done in the admissions suite.

1. For all Individuals who have been absent greater than 90 days, a new admission H and P and Psychiatric evaluation will be done as in Section IV. A.
2. Exceptions to the above include those Individuals attending the local courts, local acute care hospital admissions, or those taking part in one-day outpatient services under staff escort and supervision.

C. Annual Examinations:

A complete medical history and physical examination shall be performed and recorded on each Individual annually, but within 30 days prior to the anniversary of their admission. This will include appropriate lab tests and a PPD.

D. Transfer To A Residential Recovery Unit (RRU):

1. Upon consideration of transfer to a RRU, the attending physician or Medical Doctor On Duty (MOD) will update the last H and P if necessary, and will recommend transfer according to the Transfer Criteria to RRU.
2. If an Individual is on psychotropic meds, the attending psychiatrist or Psychiatric Medical On-Call (PMOC) will review the Individual's chart and may see the Individual if necessary. Then, the attending psychiatrist (or POC) may or may not recommend the Individual according to the Transfer Criteria.



W. T. VOSS
Executive Director

Cross Reference(s):
A.D. 504 Admission Suite