

**SECTION - COMMITTEES
ADMINISTRATIVE DIRECTIVE NO. 230
(Replaces AD dated 9/27/2005)**

Effective Date: August 10, 2006

SUBJECT: CONTRABAND AND TECHNOLOGY TRANSFER COMMITTEE

I. PURPOSE

This committee will review all hospital policies, procedures, and training that relate to contraband. In addition, the committee shall review reports of hospital-wide searches and make policy recommendations for improving procedures. The committee shall review and maintain the hospital-wide policy and procedures regarding contraband and missing items. The committee shall review monthly and annual contraband reports. Review and evaluate new technologies and make recommendations for controlling and restricting contraband items.

II. AUTHORITY

California Code of Regulations, Department of Mental Health, Special Order 239.02: Health and Safety Code 11471.

III. POLICY

It is the policy of Coalinga State Hospital (CSH) to provide Individuals a secure, safe, and therapeutic environment, while giving full consideration of the Individual's rights.

IV. METHOD

A. Chair and Appointments

1. The Executive Director shall appoint the Chair and approve all selected committee members.
2. The committee is accountable to the Executive Director.
3. Appointments to the committee are for one year.

B. Committee Members

1. Chief of Central Program Services
2. A Program Director
3. A Unit Supervisor

4. The Patient's Rights Advocate
5. The Training Officer
6. The Health and Safety Officer
7. The Chief of Plant Operations III
8. Individual Packaging Officer
9. Hospital Administrator Resident II
10. Unit Supervisor/Shift Lead

C. Meetings

1. Meetings are held as needed and are scheduled by the Chair.
2. Minutes shall be taken and distributed in conformity with hospital policy.
3. Members shall send an alternate when unable to attend.



W. T. VOSS
Executive Director

Cross-Reference(s):
A.D. No. 556 Search Policy and Procedures
A.D. No. 818 Contraband