

**SECTION - ADMINISTRATION
ADMINISTRATIVE DIRECTIVE NO. 174
(Replaces AD 174 dated 2/16/06)**

Effective Date: January 19, 2007

SUBJECT: HOSPITAL ADVISORY BOARD

I. PURPOSE

The Coalinga State Hospital (CSH) Advisory Board shall advise and consult with the Department with respect to the performance of the hospital.

II. AUTHORITY

Special Order 223-Hospital Advisory Board Members Access to Patient Records and California Welfare and Institution Code (WIC), Section 4200-4202.5.

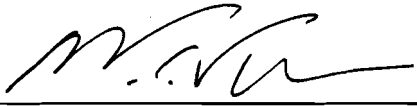
III. POLICY

The CSH Advisory Board is comprised of eight persons appointed by the Governor; each of whom may hold office for two consecutive three-year terms.

IV. METHOD

- A. The Advisory Board serves in an advisory capacity to the Executive Director regarding matters relating to hospital programs and services.
- B. Members serve as a liaison between the public and the hospital.
- C. Members are appointed for three-year terms or for the unexpired term when a vacancy is filled.
- D. To the extent possible, the composition of the Board shall consist of one person who has been a patient in a state mental hospital, two persons who are parents, spouse, siblings, or adult children of person who is or has been a patient in a state hospital, three representatives of professional disciplines serving the patient population, and two representatives of the general public.
- E. Meetings are held quarterly and open to the public.
- F. The Chairperson is elected annually by the members.
- G. Members periodically visit the treatment units and other areas of the hospital.

- H. Members may communicate to the Director of the California Department of Mental Health recognitions or concerns relating to hospital programs and services.
- I. Members have restricted access to patient records. Access to the Individual's records shall be granted only when the patient consent pursuant to WIC 5328(b) has been obtained.
- J. Members are legally bound by confidentiality pursuant to WIC 5328.



W. T. VOSS
Executive Director

Cross Reference(s):

A.D. No. 580 Patient Medical Records: Confidentiality and Information Release, Maintenance, Retention and Disposition.